



CYBER SAFETY USE AGREEMENT

Parents, please talk about these rules with your child. These rules help them to stay safe when using digital devices at school. For more information about how to keep your child safe online, please visit www.netsafe.org.nz

1. I cannot use digital devices until my parent(s), and I have signed this Cyber Safety Agreement and it has been returned to school.
2. I can only use digital devices for my schoolwork and only with my teacher's permission.
3. If I am unsure whether I am allowed to do something involving digital devices, I will ask the teacher first.
4. I will not allow anyone else to use my username, and I will not tell anyone my password.
5. I must not use any digital device to be mean, rude, offensive, bully, harass, or in any way harm anyone else.
6. If I find anything that upsets me, or things I know are not acceptable at our school I will:
 - a. Not show others
 - b. Show a teacher straight away
7. While at school, I will not:
 - Attempt to search for things online I know are not acceptable at our school. Unacceptable searches may include anything that is rude or violent or uses unacceptable language such as swearing.
 - Make any attempt to get around, or bypass, security, monitoring and filtering that is in place.
8. *(Year 1-3 students)* I must not bring any digital devices to school. Digital devices includes things like mobile phones, tablets, games, cameras, USB drives and software.

(Year 4-8 students) I must have completed the Bring Your Own Device (BYOD) Agreement before I bring any digital device to school.

9. I understand that I must not download or copy files such as music, videos, games or programmes without the permission of a teacher.
10. I will not connect any digital device (such as a USB drive, camera or phone) or run any software, without a teacher's permission. This includes all wireless and cloud technologies.
11. I will ask my teacher's permission before I put my personal information or anyone else's online.

Personal information includes

- Name
 - Address
 - Email address
 - Phone numbers
 - Photos
12. I will respect all digital devices. This includes:
 - Not attempting to hack or gain unauthorised access to any system
 - Not joining in if other students choose to be irresponsible with digital devices
 - Reporting any breakages/damage to a staff member.

Disclaimer:

Linton Camp School, the staff and the Board of Trustees, will take all possible steps to ensure that students follow the conditions of use, but will not accept any liability for students who deliberately or inadvertently view, receive or send inappropriate or offensive messages or images.

I understand that if my child breaks the conditions of use, he/she may be denied further access to digital devices and, be subject to the school's behavioural policies, including sin bin, stand down and/or suspension. I also understand that my family may be charged for repair costs.

PHOTOGRAPHIC RELEASE AGREEMENT

Photos of staff and students are published in the Linton Camp School Newsletter, Website, Facebook and also the local newspapers from time to time to illustrate the various activities and events that take place at school. This is a great way to showcase our school and our students.

Parental permission is required before a photo of your child can be published in these formats. By signing this form below, you are giving the school permission to publish your child's photo.

You can notify the school in writing any time that you no longer give permission for your child or children's photo to be published.

You are also able to at any time, ask for particular photos to be taken down from the Linton Camp School Website or Facebook.

Disclaimer:

From time to time our children get their photo taken by a third party. For example; the choir performing in town may be photographed by the local newspaper. We have no control over such people and no control over how the photos are used by them.

We will endeavour, at all times, to respect your wishes, regarding photos of your children, but in situations involving people not connected to Linton Camp School this may be difficult or impossible.