

## **Holiday Programme Coordinator**

The Linton Camp School Board of Trustees is seeking expressions of interest from suitably experienced and/or qualified people to take up the position of Co-ordinator of our Holiday Programme.

The Holiday Programme Coordinator will lead each of the holiday programmes. They will be responsible for organising the programmes, managing staff (including recruiting of needed), managing resources and managing the day to day operation of the programme and taking bookings & invoicing.

The Holiday Programme for the two weeks each school holiday. The hours will include time for preparation before each holiday break as well as the hours of the actual programme.

### **Expressing an Interest**

If this is a position that you would like to be considered for this role please email Nigel Tongs, Linton Camp School Acting Principal, at [principal@lintoncamp.school.nz](mailto:principal@lintoncamp.school.nz) , briefly setting out the reasons for your interest, along with your relevant experience and qualification.

If you have any questions or would like to chat about the role please contact Nigel Tongs at Linton Camp School or phone 06 325 8740.